

**Town of Sharpsburg
Downtown Development Authority Meeting
Sharpsburg Central Library
110 Terrentine Rd
Sharpsburg, GA 30277
November 13, 2023**

Meeting Minutes

9:00 AM

Call DDA Meeting to Order:

Chair Yarbrough called meeting to order at 9:05am.

Prayer:

Authority Member Wren led all in attendance in prayer.

Pledge of Allegiance:

Chair Yarbrough led all in attendance in the Pledge of Allegiance.

Establish a Quorum:

Chair Yarbrough stated that a quorum was present. Authority Member Brown arrived at 9:15am. Authority Members Harris and Barrett were absent.

Guests:

Monica Tschantz, Out of Town Sharpsburg resident and Coordinator for the Sharpsburg Market representing Team Hungry; Justin Halford, Out of Town Sharpsburg resident.

Presentations: There were no presentations.

Review/Approval of October 2, 2023 Minutes:

Chair Yarbrough stated that Out of Town Sharpsburg resident needed to be added to guest, Justin Halford and Christmas be added to décor in (1) Discussion of Fundraising.

Authority Member Good moved to approve the October 2, 2023, minutes with the correction of (1) "Out of Town Sharpsburg resident" to Justin Halford, guest, and (2) Christmas to décor in (1) Discussion of Fundraising. Authority Member Woods seconded the motion. The motion passed 4-0-3 with Authority Members Brown, Harris, and Barrett absent.

New Business

1. Discussion of Town Tagline

Chair Yarbrough briefed the members on the use of social media to poll the public in creating the tagline for the Town of Sharpsburg. The decision on moving forward with the poll is tabled to the next DDA meeting on December 4th, 2023.

2. Discussion of DDA Official Seal

Chair Yarbrough provided four options for members to choose their top option for the Official Seal. The decision for the Official Seal tabled to next DDA Meeting December 4th, 2023.

3. Christmas Market Updates

a. Christmas Decorations:

Town of Senoia donating a 20 ft Christmas Tree and lights for the poles in town. Other decorations will include flags for the poles and garland from the Town storage.

b. Vendors:

Chair Yarbrough stated that the Christmas Market had 100 vendor applications and through careful consideration, there were 25 selected to attend. The vendors will showcase a variety of items and there are no duplicate booths. 2 food trucks and 4 dessert vendors are in attendance as well.

c. Ice-Skating Rink:

Chair Yarbrough briefed the members on the reservation for the ice-skating rink. The rink is reserved for Saturday December 23, 2023, with the option of Friday December 22, 2023 being available, pending the number of sign-ups for skaters. The company that handles the rental will provide the staff to handle the logistics regarding the rink.

Chair Yarbrough briefed the members on the use of online sign-up for guests to reserve their spot. The time for each slot would be 30 minutes and the price would include the payment for their spot and their skate rental.

The DDA will provide the funds for the deposit on the rink. The remaining amount will be paid by the funds raised from the Christmas Market.

Authority Member Woods moved to approve the DDA paying the deposit. Authority Member Wren seconded the motion. The motion passed 5-0-2 with Authority Members Harris and Barrett absent.

4. Correction Amendment for September 11th, 2023

Chair Yarbrough briefed the members that there was an item brought to her attention that needed to be corrected on the September 11th, 2023 meeting minutes. The guests, Justin Halford and Maxwell Britton, are Out of Town Sharpsburg residents. The title "Out of Town Sharpsburg resident" to be their corrected representation.

Authority Member Woods moved to correct the September 11th, 2023 meeting minutes. Authority Member Woods seconded the motion. The motion passed 5-0-2 with Authority Members Harris and Barrett absent.

Old Business

No vote or action taken.

Public Comments

Mr. Halford volunteered to help put up Christmas decorations in the town. Day and Time of this event happening was up in the air due to conflicting schedules.

Polling of Council

No polling of Council.

Administrator's Report

No updates to provide.

Chair's Updates

Chair Yarbrough stated that Authority Member Barrett would be resigning from his position on the DDA. She spoke on reaching out to the local business owners to fill the open spot and uphold the stipulations required to be a member.

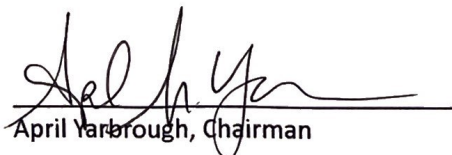
Executive Session

No Executive Session.

Adjournment

Authority Member Woods moved to adjourn the November 13th, 2023 meeting at 9:41am. Authority Member Wren seconded the motion. The motion passed 5-0-2 with Authority Members Harris and Barrett absent.

April Jones, Recording Secretary



April Yarbrough, Chairman

The foregoing minutes were duly approved at an official meeting of the Sharpsburg Downtown Development Authority, in Sharpsburg, Georgia on the 4th day of December 2023.

April Jones, Recording Secretary